



Driffield Agricultural Society

Issued by: Driffield Agricultural Society

Last Reviewed: June 2025

Authorised by: Chief Executive Officer

DRIFFIELD SHOW 2026 – TRADE EXHIBITOR TERMS AND CONDITIONS

Marking 150 Years of Agricultural Heritage and Excellence

1. Admission and Access

- All individuals entering the Showground on Show Day must possess a valid exhibitor admission ticket.
 - All vehicles entering the site must clearly display a valid vehicle pass at all times. This includes deliveries, catering suppliers, and contracted services.
 - Vehicles temporarily exiting the site will be issued with a pass-out stamp to permit re-entry on the same day.
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2. Site Access, Set-Up, and Vehicle Movement

- Exhibitors and contractors must sign in at the designated point from **Friday, 17th July 2026**, and must wear high-visibility clothing during all set-up and breakdown activity for health and safety compliance.
 - All deliveries, including stands, marquees, equipment, and stock, must be completed before **08:00am on Wednesday, 22nd July 2026**.
 - All roadways, tracks, and car parks within the Showground are subject to UK highway regulations. A **strict 5mph speed limit** applies, and hazard lights **must not** be used while moving vehicles.
 - Any vehicle not forming part of a stand display must be removed to the **Trade Car Park** by **08:30am on Show Day**.
 - All display vehicles must be stationary and fully set up by **08:30am**, in preparation for public opening at **09:00am**.
 - **No vehicle movement is permitted on site between 08:30am and 6:00pm on Show Day**, except for authorised emergency or service vehicles.
 - Large and heavy vehicles (e.g. articulated lorries, low-loaders) may only re-enter the Showground from **7:30pm on Show Day**, once pedestrian footfall has safely subsided.
 - Breach of vehicle movement or parking conditions may result in exclusion from future events.
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3. Stand Operation Hours

- Stands must be open and staffed from **08:30am to 6:00pm** on Show Day. Early closure is not permitted.
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4. Application and Acceptance

- Returning exhibitors must apply by **31st December 2025** to secure priority booking.
 - New applications will be considered from **1st January 2026**, subject to availability.
 - Applications must be submitted on the official form and signed by an authorised representative. Submission confirms full acceptance of these Terms and Conditions.
 - The Society reserves the right to refuse or withdraw an application without explanation.
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5. Cancellation Policy

- Cancellations before **30th April 2026** will incur a £100 administration fee, deducted from any refund.
 - Cancellations on or after **1st June 2026** are non-refundable.
 - The Society reserves the right to reallocate cancelled pitches. No exhibitor will be permitted to exhibit without full settlement of outstanding fees.
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6. Exhibitor Tickets and Vehicle Passes

- A set number of three admission tickets will be issued. Additional tickets may be purchased via www.driffieldshowground.co.uk.
 - Passes must be shown on request at all times by all persons and vehicles on site.
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7. Groundworks and Underground Services

- Peg driving, digging, or any form of excavation is **strictly prohibited** without written permission from the Chief Executive.
 - Exhibitors must consult with the Show Office before groundworks to avoid damage to underground services.
 - Any damage caused will be charged to the responsible party.
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8. Force Majeure and Organiser Cancellation

- The Society may cancel, postpone, or amend the event in response to events outside its control (including adverse weather, public health emergencies, strikes, or government directives).
 - Refunds in such circumstances:
 - **100%** if cancellation occurs **14+ days before** Show Day.
 - **50%** refund if cancelled **within 7 days**.
 - **No refund** if the Show has started.
 - Exhibitors are advised to obtain their own cancellation insurance.
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9. Waste Management and Site Condition

- All stands must be cleared of waste, equipment, and temporary infrastructure by **5:00pm on Monday, 27th July 2026**.
 - Stands must be left clean, with any holes filled and surfaces restored.
 - Charges will apply for excess rubbish or damage.
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10. Promotional Activities

- Promotional material must remain within the exhibitor's stand boundary.
 - No roving distribution is permitted.
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11. Showground Opening – Set-Up and Breakdown

Set-Up Times:

- Saturday 18th & Sunday 19th July: 9:00am – 5:00pm

- Monday 20th & Tuesday 21st July: 7:00am – 8:00pm
- **Wednesday 22nd July: 5:30am – 8:00am**

Breakdown Times:

- Wednesday 22nd July: Light vehicles from 6:00pm; heavy vehicles from 7:30pm
- Thursday 23rd July: 8:00am – 6:00pm
- Friday 24th July: Normal office hours
- The Showground will be closed Saturday 25th and Sunday 26th July

12. Behaviour and Conduct

- Auctions, loudspeakers, games of chance, or disruptive behaviour are prohibited.
- Breaches may result in:
 - Fines up to £500
 - Closure or removal of stands
 - Confiscation of goods

13. Sub-Leasing

- Sub-letting is strictly prohibited.

14. Machinery and Equipment Safety

- All machinery and equipment must comply with relevant health and safety legislation and remain the exhibitor's responsibility.

15. Loading and Unloading Assistance

- Heavy-lift support is available by **advance booking only**. On-the-day requests cannot be accommodated.

16. Electricity Supply

- Power available upon request (fee applies). Sharing of supply is not permitted.
- All equipment must be PAT tested and compliant.
- Underground cables will be marked 10 days prior; damage will be chargeable.
- **Generators are not permitted.**

17. Water Supply

- General standpipes are available.
 - Significant water usage must be agreed in advance; charges may apply.
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18. Grass Maintenance

- Grass cutting up to 30th June is carried out by the Society.
 - Thereafter, maintenance is the exhibitor's responsibility.
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19. Ground Condition Disclaimer

- The Society accepts no responsibility for the condition or suitability of ground surfaces.
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20. Drones

- The use of drones is **strictly prohibited** across the Showground.
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21. Marquee and Stand Dimensions

- Exhibitors must allow space for guy ropes and must not encroach on neighbouring pitches or walkways.
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22. Fire Safety

- Fire risk must be assessed and documented by the exhibitor.
 - No smoking is permitted in marquees or vehicles.
 - Stands must be equipped with suitable firefighting equipment.
 - Open flames are not allowed near combustible materials.
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23. Liquid Petroleum Gas (LPG)

- Use of LPG must be risk-assessed and certified.
 - LPG cylinders must be stored securely in a locked, non-combustible enclosure.
 - LPG use inside marquees is strictly prohibited.
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24. Risk Assessments, Insurance & Accompanying Documents

- Exhibitors must submit:
 - Completed Fire & General Risk Assessment
 - Valid Public Liability Insurance certificate
 - Copy of last food safety inspection (including hygiene rating)
 - Gas Safety Certificates
 - PAT Testing
 - Food/Hygiene Training Certificates
 - Food Hygiene Policy/Evidence of Food Management System
 - Electricity Application Form
 - Menu & Prices
 - Image of Catering Unit

Failure to comply will result in cancellation without refund.

25. Security

- Security will operate from **6:00pm Saturday 18th July to 5:00pm Thursday 23rd July**.
- The Society accepts no liability for loss, theft, or damage during this period.

26. Pitch Sizes

- **Trade stand spaces** will be clearly marked out. Any **support vehicles/equipment** must be within your designated area. Additional space may be available if requested when applying but will not be available on the day.
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27. Photography

- Commercial photographers must register at the Show Office and display ID.
 - Soliciting photography work without authorisation is prohibited.
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28. Health & Safety Compliance

- Exhibitors are legally responsible for the health and safety of staff, contractors, and visitors.
 - Stands must comply with the **Health and Safety at Work Act 1974** and associated regulations.
 - Suitable fencing, safe access, machinery guards, and child-safe layouts are mandatory.
 - Unsafe installations may be removed at the Society's discretion.
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29. Liability and Indemnity

- The Society accepts no liability for loss, injury, damage, or disease except in cases of negligence resulting in death or personal injury.
 - Exhibitors agree to indemnify the Society against all claims arising from their operations.
 - Exhibitors remain responsible for the conduct and safety of their employees and contractors.
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For questions or further clarification, please contact the **Show Office** directly. We thank all exhibitors for their support and professionalism as we prepare for the landmark **150th Drifffield Show**.

2026 Driffield Show Food Hygiene Policy

This policy is intended to set the standard expected at the Driffield Show. The policy is an interpretation of EU Regulations, Regulation No 852/2004 applied by the Food Hygiene (England) Regulations 2013.

Be aware that selling or catering at a Showground is significantly different from working in an indoor environment however a high standard of Food Hygiene is still required. Environmental Health and Trading Standards Officers visit our Show every year.

Minimum Standards:

- **Structure:** Walls, floors and work surfaces must be in good repair, easily washable and mud-free. Depending on conditions and activities being undertaken a suitable clean floor surface may be required.
- **Allergens:** Traders and their staff must be able to provide information on any of the 14 allergens contained in their products.
- **Food safety management procedures documentation:** The Food Standards Agency's 'Safer Food Better Business' pack will be acceptable provided it is relevant, complete and made available for inspection. Nationwide Caterers Association (NCASS) Due Diligence System is also recognised. SFBB packs and diary refills can be ordered direct from <https://www.food.gov.uk/business-industry/caterers/sfbb>
- **Labelling:** Traders should be aware of their responsibility for complying with the Food Information to Consumers Regulations. Including requirements for any pre-packed food labelling.
- **Hand washing:** A separate basin or sink must be conveniently accessible with a controllable supply of hot **and** cold running water, soap, towels and nail brushes. Disposable paper towels are preferred and a suitable refuse bin should be provided for used towels. A purpose built sink unit e.g. a Teal unit is preferred but if one cannot be provided then a marked clean plastic bowl only used for this purpose can be used, provided that hot and cold water is made available. A large, clear notice reminding food handlers to wash their hands must be displayed.
- **Protective clothing:** Persons involved in the handling of open food must wear clean and washable overalls/aprons. These must be changed daily or more frequently if they become dirty. Outdoor clothing and footwear must be stored away from food preparation areas. Long hair must be tied up or covered by a hairnet or hat.
- **Water supply:** A sufficient supply of clean and wholesome water must be available at each outlet. Water containers must be cleaned and disinfected inside and out. A chlorine based steriliser e.g. 'Milton' should be used. A mains supply of water is available on site.
- **Drainage:** Arrangements must be made for the drainage of waste water from sinks and hand wash basins. If waste containers are to be used these must be clearly marked 'WASTE WATER'.
- **Temperature control:** Sufficient storage space for all foods requiring refrigeration must be provided. The temperature of these foods must be maintained at 8°C or below.
- **Protection against contamination:** All open food on display must be kept covered or protected by screens. Raw and cooked or 'ready to eat' foods must be kept separate at all times. Food must be stored to prevent contamination and be off the ground.
- **Training:** All persons handling food must be suitably trained in both Food Hygiene and Allergens.
- **Waste:** Food waste must be disposed of in a suitable container. Where selling food for consumption then a suitable food waste bin must be provided (unless in the Food Hall Areas where the Show will provide bins for the public).

Failure to meet the above standard may result in you being required to close and pack up with no refund given.